**Volunteer Job Description**

**Title:** **Foster Parent**

**Reports to:** Fill in appropriately

**Purpose of Position:** Care for, socialize, market, and show kittens for Your Organization’s foster program.

**Duties and Responsibilities:**

* Provide a safe, healthy, nurturing foster room for your foster kittens and mother cats where they will remain for their entire foster stay.
* Ensure your foster kittens’ basic needs are met by providing them with food and fresh water and scooping their litter boxes at least three times a day.
* Socialize your foster kittens by spending at least one hour per day with them.
* Schedule and administer preventative care treatments for your foster kittens when they’re due. Report all treatments via the Google Preventative Care form.
* Help market your foster kittens by writing and submitting their Petfinder biographies and taking pictures of them.
* Facilitate the pre-adoption of your foster kittens by showing them to potential adopters in your home.
* Follow all of Your Organization’s foster program policies as outlined in the foster manual.

**Qualifications:**

* Ability and time to commit to caring for a foster litter for one week to three months, depending on the type and size of litter
* Willingness to follow foster program policies and protocols
* Ability to provide a safe, enclosed indoor space for your foster kittens
* Ability to travel to the shelter

**Training Requirements:**

* Orientation
* Foster training

**Time Commitment:**

* 2+ hours/day for one week to three months (depending on the age/condition of the litter)

**Volunteer Benefits:**

* Helping kittens find their forever homes
* Working with foster families and Your Organization’s staff
* Opportunities to attend workshops on cat related topics as offered by Your Organization
* Making a difference in the community
* Saving lives!